



ENG 131 ESL Proficiency Training

Summer 2024

Course Credits: 4

Contact Hours: 56 hours

Instructor: TBA

Email: TBA

COURSE OBJECTIVES

This course is designed to assist non-native English speakers in developing their language skills for various contexts. The course focuses on enhancing proficiency in listening, speaking, reading, and writing, with an emphasis on practical application in real-life situations. Through interactive activities, discussions, and targeted tests, students will gain confidence and competence in communicating effectively in English. Concurrent enrollment in ENG 132 is required.

Upon completion of this course, students will be able to:

1. Expand vocabulary and enhance grammar usage to communicate effectively in diverse contexts.
2. Enhance listening comprehension skills across various accents and contexts.
3. Refine writing skills for different purposes, including essays, reports, and emails.
4. Improve reading comprehension abilities through exposure to diverse texts.
5. Develop fluency and confidence in spoken English.

PREREQUISITES

N/A

GRADING

Grades will be determined by accumulating points, with 100 points being the maximum, as follows:



ITEM	POINTS
4 Quizzes	40 Points
2 Comprehensive Exams	40 Points
Final Presentation	20 Points
Total	100 Points

Late submissions will be graded at the end of the course. Grades will be assigned according to the following rule:

$A \geq 90 > B \geq 80 > C \geq 70 > D \geq 60 > F$.

We reserve the right to make adjustments to the overall grading policy.

COURSE MATERIALS

Required Texts:

English language skills, Aruna Koneru, Tata McGraw Hill Education, Year: 2011.

Recommended (Optional) Texts or Other Materials:

None

COURSE TOPICS

MODULE	TASKS
Module 1	Topics: Topic 1: Listening Skill Topic 2: Phonetic Features of Listening Topic 3: Purpose of Listening Topic 4: Barrier to Listening Topic 5: Summary and Review Questions Assessments: Listening Quiz
Module 2	Topics: Topic 6: Speaking Skill Topic 7: English Sound System Topic 8: Accentual Pattern of Words and Sentences Topic 9: The Art of Conversation Topic 10: Small Talk and Body Language Assessments: Speaking Quiz



Module 3	Topics: Topic 11: Small Talk and Body Language Topic 12: Debate Topic 13: Study Skill Topic 14: Dictionary: Its Use Topic 15: Prepositions and Phrasal Verbs Assessments: Comprehensive Exam 1
Module 4	Topics: Topic 16: Vocabulary Extension Topic 17: Punctuation Topic 18: Learning Spellings Topic 19: Reading Skills Topic 20: Mechanics of Reading Assessments: Reading Quiz
Module 5	Topics: Topic 21: Writing Skill Topic 22: Paraphrase Writing and Précis Writing Topic 23: Note-Making and Summary Writing Topic 24: Business Communication Topic 25: Job Application Assessments: Writing Quiz Final Presentation Comprehensive Exam 2

ATTENDANCE

1) Class attendance is required. Missing classes without permission will lead to decrease in overall grade.

Missing less than two classes: no penalty.

Missing more than two classes: 7% will be taken off from the overall grade.

If the instructor reports a student's frequent missing of class to the Soochow University Academic Administration Office, the student might get a written warning and might be prohibited from attending final exam.

2) Participants in this course are expected to arrive in class promptly and adequately prepared. The primary objective of this course is to critically engage with the readings and the subject matter. Therefore, course participants are expected to have completed



the reading prior to class and prepare thoughtful reflections/commentaries to share with fellow colleagues.

LEARNING REQUIREMENTS

- 1) Late assignments are not acceptable and are subjected to grade deductions.
- 2) Assignments submitted in the wrong format will be counted as not submitted.
- 3) Failure to submit or fulfill any required course component results in failure of the class.
- 4) Make-up for midterm and final exams only with valid excuses, as defined by the University.
- 5) In order to earn a Certificate of Completion, participants must thoughtfully complete all assignments by stated deadlines and earn an average quiz score of 50% or greater.

TECHNOLOGY POLICY

The use of electronic devices in class is distracting, both for the user and for the rest of the class. Only non-programmable calculators can be used in the tests and exam. Any attempts to use cell phones and other electronic communication devices will be seemed as cheating. Laptops are discouraged, unless you use them for activities DIRECTLY related to the course (e.g., note taking, reading course documents).

ACADEMIC INTEGRITY POLICY

Soochow University highly values the academic integrity and aims to promote the academic fairness, honesty and responsibility. Any academic dishonesty behaviors and any attempts to cheats and plagiarism will be reported to the university administration office. A written warning and the relevant penalties will be imposed. The record might be shown on the official university transcript.

DISABILITY ACCOMMODATION

Soochow University is committed to maintaining a barrier-free environment so that students with disabilities can fully access programs, courses, services, and activities at Soochow University. Students with disabilities who require accommodations for



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access to and/or participation in this course are welcome.

Note:

Please contact the University Administrative Office immediately if you have a learning disability, a medical issue, or any other type of problem that prevents professors from seeing you have learned the course material.